

Saltmarsh

Saltmarsh, Cleaveland & Gund

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

COUNCIL ON AGING OF WEST FLORIDA, INC.

PENSACOLA, FLORIDA

FINANCIAL STATEMENTS

DECEMBER 31, 2022 AND 2021

COUNCIL ON AGING OF WEST FLORIDA, INC.

PENSACOLA, FLORIDA

FINANCIAL STATEMENTS

DECEMBER 31, 2022 AND 2021

CONTENTS

	PAGE
Independent Auditor's Report	1
Audited Financial Statements:	
Statements of Financial Position	4
Statements of Activities and Changes in Net Assets	5
Statements of Functional Expenses	6
Statements of Cash Flows	8
Notes to Financial Statements	9
Supplementary Information:	
Combining Schedule of Functional Expenses	20
Other Reports and Schedules:	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	25
Independent Auditor's Report on Compliance for Each Major Program and State Project and on Internal Control Over Compliance required by the Uniform Guidance and Chapter 10.650, Rules of the Auditor General	27
Schedule of Expenditures of Federal Awards	29
Schedule of Expenditures of State Financial Assistance	30
Schedule of Findings and Questioned Costs	31

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

Opinion

We have audited the accompanying financial statements of the Council on Aging of West Florida, Inc., (the "Council") (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Council as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Council and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and Chapter 10.650, Rules of the Auditor General, are presented for purposes of additional analysis and also are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 1, 2023, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.



Pensacola, Florida
June 1, 2023

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2022 AND 2021

ASSETS

	2022	2021
Current Assets:		
Cash and cash equivalents	\$ 152,136	\$ 171,287
Investments	621,710	853,596
Grants, contracts and local support receivable	1,013,881	785,118
Prepaid expenses	17,088	5,491
Total current assets	1,804,815	1,815,492
 Property and Equipment, net	 573,585	 680,837
 Other Assets	 5,048	 5,048
 Total Assets	 \$ 2,383,448	 \$ 2,501,377

LIABILITIES AND NET ASSETS

Current Liabilities:		
Current portion of long-term debt	\$ 16,179	\$ 16,179
Borrowings under line of credit	-	55,258
Accounts payable	738,328	562,019
Accrued expenses	46,001	81,039
Deposits	29,733	26,971
Total current liabilities	830,241	741,466
 Other Liabilities:		
Long-term debt, less current portion	476,105	489,378
 Total Liabilities	 1,306,346	 1,230,844
 Net Assets Without Donor Restrictions	 1,077,102	 1,270,533
 Total Liabilities and Net Assets	 \$ 2,383,448	 \$ 2,501,377

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS
YEARS ENDED DECEMBER 31, 2022 AND 2021

	2022	2021
Public Support, Gains, and Revenue:		
Public support:		
Grants	\$ 5,678,567	\$ 4,287,011
Contracts	307,198	226,250
Local support	237,694	229,364
Contributions of nonfinancial assets	204,968	212,148
Total public support	6,428,427	4,954,773
Gains and revenue:		
Project income	221,894	158,818
Contributions and fundraising	417,461	304,458
Special events, less costs of direct benefits to donors of \$58,193 and \$13,204 in 2022 and 2021, respectively	32,069	208,779
Net investment return	(126,647)	140,235
Gain on sale of building	15,085	-
Miscellaneous income	23,956	33,742
Total gains and revenue	583,818	846,032
 Total public support, gains, and revenue	 7,012,245	 5,800,805
Expenses:		
Direct program services:		
Non-DOEA programs	906,137	904,697
Community service programs	2,073,915	1,856,454
Social services programs	625,468	499,841
Home service programs	3,065,591	2,194,190
Total direct program services	6,671,111	5,455,182
Support services:		
Management and general	257,671	355,555
Fundraising	276,894	205,164
Total support services	534,565	560,719
 Total expenses	 7,205,676	 6,015,901
 Change in Net Assets	 (193,431)	 (215,096)
Net Assets:		
Beginning of year	1,270,533	1,485,629
End of year	\$ 1,077,102	\$ 1,270,533

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022

	Direct Program Services				Total Program Expenses	Support Services		2022 Total Expenses
	Non- DOEA Programs	Community Service Programs	Social Services Programs	Home Service Programs		Management and General	Fundraising	
Wages	\$ 127,095	\$ 464,167	\$ 223,801	\$ 18,305	\$ 833,368	\$ 553,085	\$ 94,988	\$ 1,481,441
Employee leasing and benefits	24,072	108,926	67,100	6,599	206,697	137,201	23,470	367,368
Travel	3,103	9,608	7,560	330	20,601	5,753	1,735	28,089
Education and training	1,946	1,208	891	191	4,236	1,071	551	5,858
Communications/postage	6,912	22,294	9,915	1,039	40,160	26,331	17,300	83,791
Utilities	3,358	18,461	3,516	605	25,940	11,941	1,856	39,737
Printing/supplies	2,349	6,731	1,556	105	10,741	4,782	2,567	18,090
Insurance and licenses	5,525	16,398	6,464	883	29,270	20,297	2,772	52,339
Maintenance and repair	1,689	22,788	180	19	24,676	80,204	60	104,940
Building costs	2,319	11,712	2,452	424	16,907	10,761	1,278	28,946
Purchased equipment	5,669	6,995	2,669	279	15,612	6,575	963	23,150
Professional, legal and accounting	-	1,675	-	-	1,675	40,248	-	41,923
Volunteer expenses	366,385	670	-	397	367,452	-	-	367,452
Sub-contractors	53,636	990,218	-	2,933,673	3,977,527	-	-	3,977,527
Program supplies	1,081	10,665	-	-	11,746	-	-	11,746
Depreciation	-	-	-	-	-	82,089	-	82,089
Interest expense	-	-	-	-	-	26,254	-	26,254
In-kind expenses	50,194	5,124	101,843	-	157,161	39,223	8,584	204,968
Other expenses	5,906	65,262	84,131	9,852	165,151	49,120	45,697	259,968
Totals	661,239	1,762,902	512,078	2,972,701	5,908,920	1,094,935	201,821	7,205,676
Allocation of Management and General Expenses	232,942	277,847	100,855	90,906	702,550	(770,986)	68,436	-
Allocation of Facilities and Maintenance Expenses	11,956	33,166	12,535	1,984	59,641	(66,278)	6,637	-
Total Expenses	\$ 906,137	\$ 2,073,915	\$ 625,468	\$ 3,065,591	\$ 6,671,111	\$ 257,671	\$ 276,894	\$ 7,205,676

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2021

	Direct Program Services				Total Program Expenses	Support Services		2021 Total Expenses
	Non- DOEA Programs	Community Service Programs	Social Services Programs	Home Service Programs		Management and General	Fundraising	
Wages	\$ 126,063	\$ 451,907	\$ 186,053	\$ 34,100	\$ 798,123	\$ 550,317	\$ 68,991	\$ 1,417,431
Employee leasing and benefits	38,682	105,452	60,183	10,606	214,923	153,064	18,209	386,196
Travel	1,335	12,188	2,468	1,481	17,472	1,250	1,642	20,364
Education and training	858	282	502	-	1,642	521	1,390	3,553
Communications/postage	7,860	28,029	9,323	1,786	46,998	34,215	7,468	88,681
Utilities	2,586	17,673	2,678	989	23,926	9,186	1,428	34,540
Printing/supplies	1,865	3,287	1,852	81	7,085	3,273	3,137	13,495
Insurance and licenses	4,702	14,754	5,176	1,573	26,205	22,017	2,431	50,653
Maintenance and repair	968	10,717	152	30	11,867	15,461	57	27,385
Building costs	2,573	14,441	2,677	977	20,668	11,574	1,419	33,661
Purchased equipment	2,621	7,744	2,963	439	13,767	7,295	821	21,883
Professional, legal and accounting	69	1,547	50	10	1,676	38,430	48	40,154
Volunteer expenses	404,758	530	-	533	405,821	-	140	405,961
Sub-contractors	39,621	815,196	-	2,041,937	2,896,754	-	-	2,896,754
Program supplies	1,266	7,057	59	-	8,382	-	-	8,382
Depreciation	-	-	-	-	-	90,342	-	90,342
Interest expense	-	-	-	-	-	18,072	-	18,072
In-kind expenses	28,305	770	47,786	-	76,861	119,521	15,766	212,148
Other expenses	13,458	40,430	80,925	18,342	153,155	85,361	7,230	245,746
Totals	677,590	1,532,004	402,847	2,112,884	4,725,325	1,160,399	130,177	6,015,901
Allocation of Management and General Expenses	219,500	304,924	89,110	78,380	691,914	(762,678)	70,764	-
Allocation of Facilities and Maintenance Expenses	7,607	19,526	7,884	2,926	37,943	(42,166)	4,223	-
Total Expenses	\$ 904,697	\$ 1,856,454	\$ 499,841	\$ 2,194,190	\$ 5,455,182	\$ 355,555	\$ 205,164	\$ 6,015,901

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2022 AND 2021

	2022	2021
Cash Flows From Operating Activities:		
Change in net assets	\$ (193,431)	\$ (215,096)
Adjustments to reconcile change in net assets to net cash used in operating activities -		
Depreciation	82,089	90,342
Amortization	2,810	4,627
Realized (gain) loss on investments	38,114	(33,211)
Unrealized (gain) loss on investments	122,330	(10,716)
Realized (gain) loss on sales of property	(15,085)	876
Changes in -		
Grants, contracts and local support receivable	(228,763)	(119,739)
Prepaid expenses	(11,597)	1,878
Accounts payable	176,309	39,754
Accrued expenses	(35,038)	(79,930)
Deposits	2,762	556
Amount due to grantor agency	-	(10,000)
Net cash used in operating activities	(59,500)	(330,659)
Cash Flows From Investing Activities:		
Proceeds from sales and maturities of investments	100,983	93,168
Purchase of investments	(29,541)	(91,429)
Proceeds from sales of property and equipment	81,295	8,000
Purchase of property and equipment	(41,047)	(65,035)
Net cash provided by (used in) investing activities	111,690	(55,296)
Cash Flows From Financing Activities:		
Borrowings under line of credit	-	55,258
Repayments on line of credit	(55,258)	-
Proceeds from refinance of long-term debt	-	95,008
Principal payments on long-term debt	(16,083)	(14,874)
Net cash provided by (used in) financing activities	(71,341)	135,392
Net Change in Cash and Cash Equivalents	(19,151)	(250,563)
Cash and Cash Equivalents at Beginning of Year	171,287	421,850
Cash and Cash Equivalents at End of Year	\$ 152,136	\$ 171,287
Supplemental Disclosure of Cash Flow Information:		
Interest paid	\$ 23,444	\$ 17,838
Supplemental Disclosure of Non-Cash Financing Activities:		
Capitalized loan costs	\$ -	\$ 14,049
Refinancing of long-term debt	\$ -	\$ 410,942

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose:

The Council on Aging of West Florida, Inc., (the “Council”) was incorporated as a Florida not-for-profit corporation in 1972. The Corporation has no paid-in capital or shareholders and the affairs are conducted by the Board of Directors as elected by the general membership of the corporation.

The Council’s primary purpose is to assist, encourage and promote the well-being of aging individuals in Escambia County and Santa Rosa County. The Council is funded by grants and contracts with the Northwest Florida Area Agency on Aging, Inc., the State of Florida, Department of Elder Affairs (“DOEA”), Department of Children and Families, the Corporation for National Community Service, the United Way of West Florida. The Council also receives local financial support from Escambia County, church groups, civic clubs, program participants, foundations and individuals.

Basis of Presentation:

The accompanying financial statements of the Council, which are presented on the accrual basis of accounting, have been prepared to focus on the Council as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions.

Federal, state and local amounts received by the Council in advance of the incurrence of allowable costs or performance of services are recorded as refundable advances until such allowable costs are incurred or services are rendered.

Contributions are recognized when a donor makes an unconditional promise to give to the Council. Contributions that are restricted by a donor are reported as increases in net assets with donor restrictions. When a time restriction expires or a purpose restriction is met, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Net assets without donor restrictions represent resources generated from operations, donations without donor restrictions, and lapse of time or purpose restrictions and are not subject to donor-imposed stipulations.

Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents:

Cash and cash equivalents include all highly-liquid investments purchased with an original maturity of ninety days or less.

Investments:

Authorized investments consist of mutual funds carried at fair value based on quoted market prices. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities and changes in net assets.

Grants, Contracts and Local Support Receivable:

Grants, contracts and local support receivable are stated at the amount management expects to collect from outstanding balances, net of allowance for doubtful accounts when applicable.

Property and Equipment:

Property and equipment are recorded at cost. Donated property and equipment are recorded at their estimated market value on the date of contribution. Expenditures which equal or exceed \$1,000 that materially increase values, change capacities, or extend useful lives are capitalized. Repairs and maintenance costs are charged to operations when incurred.

Depreciation is computed using the straight-line method. Estimated useful lives of property and equipment range as follows:

Buildings and improvements	10 - 30 years
Furniture, fixtures and equipment	5 - 10 years
Vehicles	5 years

Debt Issuance Costs:

Debt issuance costs are presented as a reduction of the carrying amount of debt and are amortized over the term of the debt using the straight-line method. Amortization of debt issuance costs are reported as interest expense in the statements of activities and changes in net assets.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Public Support:

Public support revenue from local governments and government grants is recorded based upon the terms of the grantor allotment which generally provides that revenue is earned when the allowable costs of the specific grant provisions have been incurred or the performance of the services has been rendered. Such revenue is subject to audit by the grantor, and if the examination results in a deficiency of allowable expenses, the Council will be required to refund any deficiencies.

Income Taxes:

The Council is exempt from federal income taxes under Internal Revenue Service Code Section 501(c)(3). As a result, there is no provision for taxes in the accompanying financial statements.

Advertising Costs:

Advertising costs are expensed when incurred.

Contributions of Nonfinancial Assets:

The Council records various types of contributed nonfinancial assets. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if the services were not provided by donation. Contributions of tangible assets are recognized at fair market value when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor and are treated as in-kind support for purposes of meeting state matching requirements. The amounts reported in the accompanying financial statements as contributed nonfinancial assets are offset by like amounts included in expenses.

General and Administration Expense Allocation:

Management and general expenses are allocated to various programs based on each program's percentage of direct salaries and wages to total direct salaries and wages.

Facilities Repair and Maintenance Expense Allocation:

Facilities repair and maintenance expenses are allocated to various programs based on each program's percentage of square footage occupied to total square footage of the facility.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recent Accounting Pronouncements:

In February 2016, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update No. 2016-02, *Leases (Topic 842)*. The guidance in this topic supersedes the requirements in Accounting Standards Codification Topic 840, *Leases*. With the exception of short-term leases, the updated guidance requires lessees to recognize a lease liability representing the lessee’s obligation to make lease payments arising from a lease, measured on a discounted basis, and a right-of-use asset representing the lessee’s right to use, or control the use of, a specified asset for the lease term upon adoption. Lessor accounting was largely unchanged under the new guidance, except for clarification of the definition of initial direct costs which provided additional guidance on the timing of recognition of those costs. Subsequent to the issuance of this update, the FASB issued three additional ASUs that provide codification improvements and certain transition elections. The Council adopted the standard effective January 1, 2022; however, the Council has no leases that fall under this guidance and thus no new lease disclosures were required.

Reclassifications:

Certain accounts in the 2021 financial statements have been reclassified for comparative purposes to conform with the presentation in the 2022 financial statements.

Subsequent Events:

Management has evaluated subsequent events through June 1, 2023, which is the date the financial statements were available to be issued.

NOTE 2 - INVESTMENTS

Investments held at December 31, 2022 and 2021 are listed below:

	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Carrying Value
December 31, 2022				
Mutual funds	<u>\$ 639,676</u>	<u>\$ -</u>	<u>\$ (17,966)</u>	<u>\$ 621,710</u>
December 31, 2021				
Mutual funds	<u>\$ 749,232</u>	<u>\$ 104,364</u>	<u>\$ -</u>	<u>\$ 853,596</u>

At December 31, 2022 and 2021, no mutual funds were in an unrealized loss position for more than twelve months.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 2 - INVESTMENTS (Continued)

Investment return for the years ended December 31, 2022 and 2021 are summarized as follows:

	2022	2021
Interest and dividends	\$ 33,797	\$ 96,308
Realized gain (loss)	(38,114)	33,211
Unrealized gain (loss)	(122,330)	10,716
Net investment return	\$ (126,647)	\$ 140,235

NOTE 3 - FAIR VALUE MEASUREMENTS

Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 820, *Fair Value Measurements*, defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. The guidance establishes a fair value hierarchy about the assumptions used to measure fair value and clarifies assumptions about risk and the effect of a restriction on the sale or use of an asset.

ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. Three levels of inputs may be used to measure fair value:

Level 1: Observable inputs such as quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity’s own assumptions about the assumptions that market participants would use in pricing an asset or liability.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021**

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

The following table presents the assets carried at fair value as of December 31, 2022 and 2021:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
December 31, 2022				
Mutual funds	<u>\$ 621,710</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 621,710</u>
December 31, 2021				
Mutual funds	<u>\$ 853,596</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 853,596</u>

Following is a description of the valuation methodologies used for financial instruments measured at fair value:

Mutual funds - Assets are classified as Level 1 as they are traded in an active market for which closing prices are readily available.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Council believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

NOTE 4 - GRANTS, CONTRACTS AND LOCAL SUPPORT RECEIVABLE

Grants, contracts and local support receivable consists of the following:

	<u>2022</u>	<u>2021</u>
Federal grants	\$ 453,232	\$ 445,474
State grants	436,733	258,284
Contracts	90,585	42,883
Local support	33,264	9,427
Other	<u>67</u>	<u>29,050</u>
Total	<u>\$ 1,013,881</u>	<u>\$ 785,118</u>

**COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021**

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	<u>2022</u>	<u>2021</u>
Land	\$ 42,197	\$ 47,197
Buildings and improvements	1,340,833	1,538,067
Vehicles	50,370	74,783
Equipment - general	20,543	21,110
Equipment - computers	26,282	58,683
Furniture and fixtures	76,938	64,419
	<u>1,557,163</u>	<u>1,804,259</u>
Accumulated depreciation	<u>(983,578)</u>	<u>(1,123,422)</u>
Total	<u>\$ 573,585</u>	<u>\$ 680,837</u>

Depreciation expense was \$82,089 and \$90,342 for the years ended December 31, 2022 and 2021, respectively.

NOTE 6 - LINE OF CREDIT

The Council has a line of credit with varying credit limits available with a financial institution which has no stated expiration date, carries an agreed interest rate of 1% over the financial institution's prime rate (5.4% at December 31, 2022), and is secured by deposits held at the financial institution. There were no outstanding borrowings under the line of credit as of December 31, 2022. Borrowings under the line of credit total \$55,528 as of December 31, 2021.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 7 - LONG-TERM DEBT

Long-term debt consists of the following:

	2022	2021
Note payable to bank, due in monthly installments, including interest at 4.79%, through November 2026, secured by property and building	\$ 503,289	\$ 519,372
Less unamortized debt issuance costs	11,005	13,815
Long-term debt, less unamortized debt issuance costs	492,284	505,557
Less current portion	16,179	16,179
	\$ 476,105	\$ 489,378

Interest expense for the years ended December 31, 2022 and 2021 was \$26,254 and \$18,072, respectively.

Scheduled maturities on long-term debt are as follows:

2023	\$ 16,179
2024	17,740
2025	18,676
2026	450,694
	\$ 503,289

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 8 - SIMPLIFIED EMPLOYEE PENSION PLAN

The Council has established a Simplified Employee Pension Plan (“SEP”) covering all employees who have been employed for a specific length of continuous service. The Council contributes 6% of the employee’s salary to the SEP. The Council’s contributions to the SEP for the years ended December 31, 2022 and 2021 were \$70,377 and \$81,433, respectively.

NOTE 9 - COMMITMENTS AND CONTINGENCIES

Dependency on Government Support:

The Council’s services are funded primarily with grants from the United States Department of Health and Human Services and the State of Florida passed through the DOEA and the Northwest Florida Area Agency on Aging. A reduction in the level of future support from these agencies could have a substantial effect on the Council’s programs and activities. As of December 31, 2022, management is unaware of any such reduction in future support.

Depository Risk:

The Council maintains cash balances with a financial institution and a brokerage firm. Demand deposit accounts are insured by the Federal Deposit Insurance Corporation (“FDIC”) up to certain limits. At December 31, 2022, the Council had \$11,957 held by the financial institution in excess of insured limits.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 10 - CONTRIBUTIONS OF NON-FINANCIAL ASSETS

The Council received contributions of non-financial assets of the following nature and amount during the years ended December 31:

Description	Utilization in Programs/Activities	Donor Restrictions	Valuation Techniques and Inputs	2022	2021
General in-kind: silent auction items, fans, A/C units	General and Administrative	No associated donor restrictions	Value supplied by the service provider was used as an estimation of fair market value.	\$ 145,382	\$ 168,078
In-kind meals	Foster Grandparents	No associated donor restrictions	Donations were valued at a fixed rate per meal.	10,282	5,854
In-kind physicals	Foster Grandparents / Senior Companions	No associated donor restrictions	Donations were valued at a fixed rate per physical.	16,400	16,000
Event in-kind: gala promotion and décor	Fundraising	No associated donor restrictions	Value supplied by the service provider was used as an estimation of fair market value.	8,584	12,494
Media - in-kind: design and production	Fundraising	No associated donor restrictions	Value supplied by the service provider was used as an estimation of fair market value.	807	3,272
Facilities in-kind: meeting space	Foster Grandparents / Senior Companions	No associated donor restrictions	Space valued at a fixed rate per meeting.	23,513	6,450
				<u>\$ 204,968</u>	<u>\$ 212,148</u>

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021

NOTE 10 - CONTRIBUTIONS OF NON-FINANCIAL ASSETS (Continued)

Additionally, the Council utilized various unskilled volunteer services. Volunteer hours for those services totaled 9,952 and 9,478 for the years ended December 31, 2022 and 2021, respectively.

NOTE 11 - LIQUIDITY

The Council's financial assets available within one year of the statement of financial position date for general expenditure are as follows:

Cash and cash equivalents	\$ 152,136
Investments appropriate for current use	621,710
Grants, contracts and local support receivable	<u>1,013,881</u>
	<u>\$ 1,787,727</u>

As part of the Council's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. To help manage unanticipated liquidity needs, the Council has a line of credit with varying credit limits which it could draw upon. Available credit under the line of credit totaled \$408,382 at December 31, 2022.

SUPPLEMENTARY INFORMATION

**COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022**

	Non-DOEA Programs					Total
	Foster Grandparents	Senior Companions	Senior Companions- Relief	Private Pay Home Delivered Meals	Private Pay Adult Day Health Care	
Wages	\$ 54,465	\$ 40,296	\$ 15,740	\$ 1,816	\$ 14,778	\$ 127,095
Employee leasing and benefits	10,869	7,243	2,202	624	3,134	24,072
Travel	1,187	1,258	569	34	55	3,103
Education and training	1,259	561	-	23	103	1,946
Communications/postage	2,461	2,267	498	686	1,000	6,912
Utilities	695	463	128	31	2,041	3,358
Printing/supplies	733	1,209	86	22	299	2,349
Insurance and licenses	1,619	1,280	290	170	2,166	5,525
Maintenance and repair	49	34	8	21	1,577	1,689
Building costs	494	330	90	23	1,382	2,319
Purchased equipment	2,747	2,337	110	102	373	5,669
Professional, legal and accounting	-	-	-	-	-	-
Volunteer expenses	201,904	142,806	21,658	-	17	366,385
Sub-contractors	27,078	19,240	-	4,562	2,756	53,636
Program supplies	-	-	-	-	1,081	1,081
In-kind expenses	34,138	16,056	-	-	-	50,194
Other expenses	3,871	1,988	-	4	43	5,906
Totals	343,569	237,368	41,379	8,118	30,805	661,239
Allocation of Management and General Expenses	116,717	82,509	11,894	4,130	17,692	232,942
Allocation of Facilities and Maintenance Expenses	2,485	1,707	407	55	7,302	11,956
Total Expenses	\$ 462,771	\$ 321,584	\$ 53,680	\$ 12,303	\$ 55,799	\$ 906,137
Total Units	-	-	4,012	3,920	1,865	

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Community Service Programs								
	Congregate Meals	Home Delivered Meals	Nutrition Education	Outreach	Recreation	Senior Farmers Market Nutrition	Transportation	Adult Daycare/ Adult Day Healthcare/ Facility-Based Respite	Total
Wages	\$ 184,782	\$ 58,769	\$ 7,307	\$ 1,646	\$ 30,288	\$ -	\$ 20,333	\$ 161,042	\$ 464,167
Employee leasing and benefits	47,000	16,307	1,625	374	6,215	-	4,955	32,450	108,926
Travel	4,157	3,820	39	3	988	-	28	573	9,608
Education and training	82	176	9	-	10	-	3	928	1,208
Communications/postage	8,214	3,854	74	13	694	-	1,142	8,303	22,294
Utilities	9,686	1,296	19	94	66	-	64	7,236	18,461
Printing/supplies	2,775	564	9	-	39	-	33	3,311	6,731
Insurance and licenses	4,509	1,919	153	102	571	-	505	8,639	16,398
Maintenance and repair	8,358	364	13	1	48	-	21	13,983	22,788
Building costs	5,761	840	16	64	55	-	55	4,921	11,712
Purchased equipment	2,351	778	92	22	1,642	-	303	1,807	6,995
Professional, legal and accounting	1,675	-	-	-	-	-	-	-	1,675
Volunteer expenses	27	493	-	-	-	-	-	150	670
Sub-contractors	456,583	463,273	-	-	-	-	-	70,362	990,218
Program supplies	1,112	-	-	-	-	-	-	9,553	10,665
In-kind expenses	5,124	-	-	-	-	-	-	-	5,124
Other expenses	8,467	14,434	2	-	6	10,080	23,454	8,819	65,262
Totals	750,663	566,887	9,358	2,319	40,622	10,080	50,896	332,077	1,762,902
Allocation of Management and General Expenses	109,420	43,844	3,319	758	13,240	-	17,653	89,613	277,847
Allocation of Facilities and Maintenance Expenses	3,063	3,477	44	338	131	-	229	25,884	33,166
Total Expenses	\$ 863,146	\$ 614,208	\$ 12,721	\$ 3,415	\$ 53,993	\$ 10,080	\$ 68,778	\$ 447,574	\$ 2,073,915
Total Units	100,177	101,272	5,275	9	10,876	-	1,441	7,874	

**COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022
(Continued)**

	Social Services Programs							Total
	Telephone Reassurance	Case Aide	Case Management	Screening and Assessment	Screening	Caregiver Support Group	Emergency Aide	
Wages	\$ 20,507	\$ 10,488	\$ 101,030	\$ 75,451	\$ 12,084	\$ 4,241	\$ -	\$ 223,801
Employee leasing and benefits	5,719	2,288	34,149	22,139	2,805	-	-	67,100
Travel	604	73	3,533	2,931	40	379	-	7,560
Education and training	-	9	801	80	1	-	-	891
Communications/postage	794	129	7,038	1,437	129	388	-	9,915
Utilities	308	37	2,782	308	29	52	-	3,516
Printing/supplies	-	13	1,350	113	10	3	67	1,556
Insurance and licenses	527	331	3,938	1,334	246	88	-	6,464
Maintenance and repair	13	13	79	50	23	2	-	180
Building costs	214	32	1,910	236	24	36	-	2,452
Purchased equipment	191	184	1,371	742	151	30	-	2,669
Professional, legal and accounting	-	-	-	-	-	-	-	-
Volunteer expenses	-	-	-	-	-	-	-	-
Sub-contractors	-	-	-	-	-	-	-	-
Program supplies	-	-	-	-	-	-	-	-
In-kind expenses	-	-	-	-	-	-	101,843	101,843
Other expenses	-	1	117	12	3	261	83,737	84,131
Totals	28,877	13,598	158,098	104,833	15,545	5,480	185,647	512,078
Allocation of Management and General Expenses	6,713	6,842	52,235	27,045	5,563	2,457	-	100,855
Allocation of Facilities and Maintenance Expenses	1,101	131	9,951	1,101	55	196	-	12,535
Total Expenses	\$ 36,691	\$ 20,571	\$ 220,284	\$ 132,979	\$ 21,163	\$ 8,133	\$ 185,647	\$ 625,468
Total Units	-	-	3,256	275	642	34	-	

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Home Service Programs						
	Companionship	Emergency Alert Response	Frozen Home Delivered Meals	Homemaker	Material Aide	In-Home Respite	Volunteer
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,305
Employee leasing and benefits	-	-	-	-	-	-	6,599
Travel	-	-	-	-	-	-	330
Education and training	-	-	-	-	-	-	191
Communications/postage	-	-	-	-	-	-	1,039
Utilities	-	-	-	-	-	-	605
Printing/supplies	-	-	-	-	-	-	105
Insurance and licenses	-	-	-	-	-	-	883
Maintenance and repair	-	-	-	-	-	-	19
Building costs	-	-	-	-	-	-	424
Purchased equipment	-	-	-	-	-	-	279
Professional, legal and accounting	-	-	-	-	-	-	-
Volunteer expenses	-	-	-	-	-	-	397
Sub-contractors	650,127	9,941	69,425	288,734	-	1,295,307	-
Program supplies	-	-	-	-	-	-	-
In-kind expenses	-	-	-	-	-	-	-
Other expenses	-	-	-	-	1,860	-	50
Totals	650,127	9,941	69,425	288,734	1,860	1,295,307	29,226
Allocation of Management and General Expenses	8,726.00	-	-	7,047.00	1,258.00	17,120.00	23,191
Allocation of Facilities and Maintenance Expenses	-	-	-	-	-	-	1,984
Total Expenses	\$ 658,853	\$ 9,941	\$ 69,425	\$ 295,781	\$ 3,118	\$ 1,312,427	\$ 54,401
Total Units	34,082	12,312	97,738	15,158	38	58,337	-

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2022
(Continued)

	Home Service Programs						Total Direct Program Services
	Vendor Shopping Assistance	Vendor Chore	Personal Care	Equipment	Other	Total	
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,305	833,368
Employee leasing and benefits	-	-	-	-	-	6,599	206,697
Travel	-	-	-	-	-	330	20,601
Education and training	-	-	-	-	-	191	4,236
Communications/postage	-	-	-	-	-	1,039	40,160
Utilities	-	-	-	-	-	605	25,940
Printing/supplies	-	-	-	-	-	105	10,741
Insurance and licenses	-	-	-	-	-	883	29,270
Maintenance and repair	-	-	-	-	-	19	24,676
Building costs	-	-	-	-	-	424	16,907
Purchased equipment	-	-	-	-	-	279	15,612
Professional, legal and accounting	-	-	-	-	-	-	1,675
Volunteer expenses	-	-	-	-	-	397	367,452
Sub-contractors	61,410	7,471	305,750	245,508	-	2,933,673	3,977,527
Program supplies	-	-	-	-	-	-	11,746
In-kind expenses	-	-	-	-	-	-	157,161
Other expenses	-	-	-	567	7,375	9,852	165,151
Totals	61,410	7,471	305,750	246,075	7,375	2,972,701	5,908,920
Allocation of Management and General Expenses	-	169	6,204	27,191	-	90,906	702,550
Allocation of Facilities and Maintenance Expenses	-	-	-	-	-	1,984	59,641
Total Expenses	\$ 61,410	\$ 7,640	\$ 311,954	\$ 273,266	\$ 7,375	\$ 3,065,591	\$ 6,671,111
Total Units	2,020	621	13,714	3,203	4		

OTHER REPORTS AND SCHEDULES

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Council on Aging of West Florida, Inc. (the "Council") (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 1, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness the Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during the audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Pensacola, Florida
June 1, 2023

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND STATE PROJECT AND ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE
AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited the Council on Aging of West Florida, Inc.’s (the “Council”) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the *Executive Office of the Governor’s State Project Compliance Supplement* that could have a direct and material effect on each of the Council’s major federal programs and state projects for the year ended December 31, 2022. The Council’s major federal programs and state projects are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal and state statutes, regulations and the terms and conditions of its federal awards and state financial assistance applicable its federal program and state projects.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the Council’s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”); and Chapter 10.650, Rules of the Auditor General. Those standards, the Uniform Guidance and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the Council’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the Council’s compliance.

-27-

Opinion on Each Major Federal Program and State Project

In our opinion, the Council complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended December 31, 2022.

Report on Internal Control Over Compliance

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.



Pensacola, Florida
June 1, 2023

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2022**

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Contract / Grant Number	Expenditures
<u>U.S. Department of Housing and Urban Development</u>			
Passed through City of Pensacola:			
Community Development Block Grant	14.218	N/A	\$ 156,765
Passed through Escambia County:			
Community Development Block Grant	14.218	N/A	155,390
			<u>312,155</u>
<u>U.S. Department of Health and Human Services</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: Aging Cluster:			
Special Programs for the Aging:			
Title III-Part B, Grants for Supportive Services and Senior Centers	93.044	AA022-E	825,818
Title III-Part C, Nutrition Services	93.045	AA022-E	1,065,326
CARES, Title III-C , Nutrition Services	93.045	ACA21-E	12,163
Nutrition Services Incentive Program	93.053	AA022-E	117,333
Total Aging Cluster			<u>2,020,640</u>
National Family Caregiver Support	93.052	AA022-E	<u>235,588</u>
<u>Corporation for National and Community Service</u>			
Foster Grandparents/Senior Companion Cluster:			
Foster Grandparent Program	94.011	21SFHFL002	293,847
Senior Companion Program	94.016	21SCHFL005	206,492
Total Foster Grandparents/Senior Companion Cluster			<u>500,339</u>
Total Federal Awards			<u>\$ 3,068,722</u>

Note 1: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

Note 2: The Council does not have an indirect cost agreement nor use the 10% de minimis indirect cost rate.

COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED DECEMBER 31, 2022

<u>State Grantor/Pass-through Grantor/Project Title</u>	<u>CSFA Number</u>	<u>Contract / Grant Number</u>	<u>Expenditures</u>
<u>State Grants and Aids Appropriations</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: Tobacco Settlement Trust Funds:			
Community Care for the Elderly	65.010	AC022	\$ 1,372,439
Alzheimer's Respite Services	65.004	AZ022	962,723
Relief	65.006	AR022	40,382
			<u>2,375,544</u>
<u>State Grants and Aids Appropriations</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: General Revenues:			
Home Care for the Elderly - Case Management	65.001	AH022	20,159
Home Care for the Elderly - Subsidies	65.001	AH022	214,142
			<u>234,301</u>
Total State Financial Assistance			<u>\$ 2,609,845</u>

Note: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2022**

A. SUMMARY OF AUDIT RESULTS

1. The independent auditor's report expresses an unmodified opinion on the financial statements of the Council on Aging of West Florida, Inc.
2. No significant deficiencies in internal control relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Council on Aging of West Florida, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs and state projects are reported in the Independent Auditor's Report on Compliance for Each Major Program and State Project and on Internal Control Over Compliance Required by the Uniform Guidance and Chapter 10.650, Rules of the Auditor General.
5. The auditor's report on compliance for major federal award programs and state projects for the Council on Aging of West Florida, Inc. expresses an unmodified opinion.
6. There are no audit findings relative to the major federal programs and state projects for the Council on Aging of West Florida, Inc. which are required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance and Chapter 10.656, Rules of the Auditor General.
7. The programs/projects tested as major were:

Federal Programs

Aging Cluster: Special Programs for the Aging

Title III Part B - Grants for Supportive Services and Senior Centers (CFDA No. 93.044).

Title III Part C - Nutrition Services (CFDA No. 93.045).

Nutrition Services Incentive Program (CFDA No. 93.053).

State Projects

Community Care for the Elderly (CSFA No. 65.010).

Alzheimer's Respite Services (CSFA No. 65.004).

8. The threshold for distinguishing Type A and B programs was \$750,000 for major federal programs and \$783,000 for major state projects.
9. Council on Aging of West Florida, Inc. was determined to be a low-risk auditee pursuant to the Uniform Guidance.

COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2022
(Continued)

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS

None

D. FINDINGS AND QUESTIONED COSTS - MAJOR STATE PROJECTS

None

In accordance with Rules of the Auditor General, Section 10.656(3)(e), no management letter is required because there were no findings required to be reported in the management letter.

E. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

There were no prior audit findings.

In accordance with Rules of the Auditor General 10.656(3)(e), no summary schedule of prior audit findings is required because there were no prior audit findings related to federal programs or state projects.